

Planning Commission Meeting Minutes  
Monday March 3<sup>rd</sup> 2025

1. **Planning Commission: Call to Order at 6p.m.**

- Commissioner Bill Towle called the meeting to order at 6pm

2. **Roll Call**

Chairman Bill Towle	Present	Commissioner Ellen Leonard	Present
Vice Chairman Stephen Montellano	Present	Commissioner Keith Ramsey	Present
Commissioner Kelley Horn	Present	Commissioner Becky Featherston	Present
Commissioner Marc Barry	Present		

*Also in attendance was Mayor Jeff Van Sickler filling in as Planning Secretary.*

3. **Action on Minutes**

- Commissioner Becky Featherston Made a motion to approve the February minutes as presented.
- Commissioner Keith Ramsey seconded the motion. **Motion Passed Unanimously**

4. **Announcements**

- Chairman Bill Towle announced the next work session & meeting dates

5. **Unfinished Business**

- There was no unfinished business

6. **New Business**

- **Ordinance 2025-004 – AN ORDINANCE AMENDING LITTLE FLOCK MUNICIPAL CODE SECTION 14.04, ZONING ORDINANCE, AND FOR OTHER PURPOSES**
  - Commissioner Ellen Leonard made a motion to approve the Ordinance to go before City Council.
  - Commissioner Marc Barry seconded the motion. **Motion Passed Unanimously**
- **Owens Lot Combination – Parcel# 23-00071-000, 23-00076-001, 23-00076-000 – Karla, John & Donna Owens**

Kyle Rogers, from Swope Consulting, presented the proposed lot combination.

Chairman Towle asked about the second building shown on the Parent Tract 3. Owens family stated it was a mobile home that their son was living in.

Members of the Owens family spoke about future plans to build additional homes on the property.

Commissioners discussed that by combining the lots, it actually made the situation worse for the Owens family's future build plans. Commissioners agreed that if City Codes were changed to remove "public" from road frontage, changes to home density, and changes to subdivision definitions were made, then by leaving the Owens property "as is", would support their plans more.

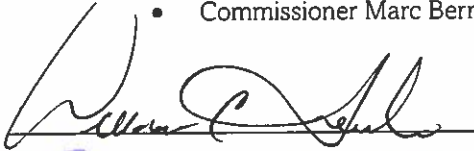
Owens family stated that the "north parcel" still wanted to absorb a portion of the middle parcel as it was "their property".

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After discussion, the Owens family applicants withdrew their request to combine the lots and will wait to see if future changes to city code are adopted before proceeding any further.

**7. Adjourn From Planning Commission Meeting.**

- Commissioner Becky Featherston made a motion to adjourn.
- Commissioner Marc Berry Seconded the motion. **Motion Passed Unanimously**

 Commissioner Chair Bill Towle .

 Attest

Board of Adjustments Meeting Minutes  
Monday March 3<sup>rd</sup>, 2025

**1. Board of Adjustments: Call to order**

- Chairman Bill Towle called the meeting to order at 6:33pm

**2. Roll Call**

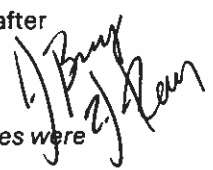
Chairman Bill Towle	Present	Commissioner Ellen Leonard	Present
Vice Chairman Stephen Montellano	Present	Commissioner Keith Ramsey	Present
Commissioner Kelley Horn	Present	Commissioner Becky Featherston	Present
Commissioner Marc Berry	Present		

Also in attendance was Mayor Jeff Van Sickler filling in as Planning Secretary.

**3. Action On Minutes**

- Commissioner Keith Ramsey made a motion to approve the February minutes after correcting "December" to "Jan".
- Commissioner Ellen Leonard Seconded the motion.

*\*Upon further review, the minutes presented with "December" were correct & no changes were made.*



**Motion Passed Unanimously**

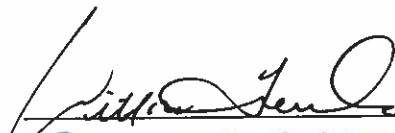
**4. Unfinished Business-None.**


**5. New Business-None.**

**6. Adjourn from Board of Adjustments Meeting**

- Commissioner Becky Featherston made a motion to Adjourn.
- Commissioner Keith Ramsey seconded the motion.

**Motion Passed Unanimously**

  
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Commissioner Chair Bill Towle

  
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Attest

