



1500 Little Flock Drive  
Little Flock, Ar. 72756

City Hall 479-636-2081  
Fax 479-636-2318  
[www.cityoflittleflock.com](http://www.cityoflittleflock.com)

## City of Little Flock

### City Council Agenda for Monday, February 17<sup>th</sup>, 2025

**Location and Time:** Little Flock City Hall at 6:00 pm

**Participants:** Mayor Jeff Van Sickler, Robert Phillips, Natalie Tibbs, Sherry Moncrief, Debb Formanek, Chris Cantwell and Richard Crow

**Optional:** City Attorney Shane Perry, Chief of Police Shawn Hollis, Fire Chief Moose Dunavan, Deputy Fire Chief Riley Heasley, and Street Superintendent Wes Usrey

#### Discussion:

1. Meeting called to order by Mayor Jeff Van Sickler
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Action on Minutes
6. Approval of Treasurer's Report as of 1/31/2025 (attached)
  - General Fund Balance: \$4,180,253.90
  - Street Fund Balance: \$863,417.16
7. Unfinished Business
8. Public Comments
9. New Business
  - Motion to select Neubholz as Construction Firm & proceed with contract negotiations
  - Resolution 2025-002 – Amend & Finalize 2024 Budget
  - Resolution 2025-003 – Amend Personnel Handbook / Inclement Weather
  - For each Ordinance – Motion to read by title only / motion to suspend 3 readings / motion to adopt & motion to adopt emergency clause (as needed)
    - Ordinance 2025-001 – Water/Sewer Franchise Extension w/ City of Rogers
    - Ordinance 2025-002 – Adopt LFPD Policy Manual
      1. Emergency Clause
    - Ordinance 2025-003 – Amend Certain Utility Franchise Fee Rates
10. Approval to pay bills over \$10K
  - Motion approving payment of \$90K for budgeted Ambulance Services Bill
  - Motion approving payments of \$1,265,055.56 to CTC Disaster Response and \$213,910.68 to ER Assist for the May 2024 Storm Debris Clean-up & Monitoring expenses, contingent upon the deposit of the FEMA Cat A Funds in the amount of \$1,110,231.42 & directing the mayor and/or Recorder/Treasurer to prepare a Resolution making the necessary budget adjustments for adoption in the April 2025 meeting.
11. Announcements



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- Received first FEMA payment for \$5,625 for damage sustained to parks. We have 18 months to use those funds for those repairs. Expecting the Cat A payment within the next couple of weeks.
- ADEM approved a 12-month extension to complete the City Hall project
- Tar Machine picked up, added to insurance & in service

**12. Adjourn**

# Monday February 17, 2025

**Location and Time:** Sunshine School, Little Flock, AR at 6:00 pm

The City Council of Little Flock, Arkansas met in regular session on Monday February 17, 2025 at 6:00 PM in the Sunshine School.

## **1. Meeting called to Order:**

Mayor Jeff Van Sickler called the meeting to order at 6:00 PM.

## **2. Invocation & Pledge of Allegiance:**

Council Member Rob Phillips gave the invocation, and the Pledge of Allegiance was recited.

## **3. Roll Call:**

Council Members present were Debb Formanek, Chris Cantwell, and Natalie Tibbs, Sherry Moncrief, and Robert Phillips.

**Others in attendance:** Recorder/Treasurer Richard Crow, Nabholz personnel, Flintco personnel

## **4. Public Comments:**

Mayor Van Sickler opened the meeting for public comments.

- Stacey Tarr (4612 Rocky Ridge Trail) asked about the road conditions on her street. Benton County Water has been driving many dump trucks causing driving hazards. Mayor will investigate.

## **5. Action on Minutes:**

Mayor Van Sickler asked if there were any changes or corrections to the January 21, 2025 minutes. There were none.

Motion was made by Council Member Chris Cantwell to approve the minutes. Second was made by Council Member Debb Formanek. **Motion passed unanimously.**

## **6. Treasurers Report:**

**January 31, 2025 Treasurer's Report was provided.**

General Fund Balance: \$4,180,253.90

Street Fund Balance: \$863,417.16

Council Member Debb Formanek made a motion to approve the Treasurers Report. A second was made by Sherry Moncrief. **Motion passed unanimously.**

## **7. Unfinished Business:**

There was none.

## **8. New Business**

Both Flintco and Nabholz personnel presented information about their companies for consideration in responses to an RFQ for Construction Management assisting with the construction of a new City Hall and Street Dept building. They each had 10 minutes to present with 5 minutes for questions. These were the top two companies out of four submissions received from the RFQ.

A motion was made by Rob Phillips to select Nabholz as the construction management firm to represent the City and proceed with contract negotiations. A second motion was made by Natalie Tibbs.

**Vote:**

Robert Phillips – Yes

Debb Formanek – No

Chris Cantwell – Yes

Natalie Tibbs – Yes

Sherry Moncrief – Yes

**Motion passed.**

## **RESOLUTION 2025-002 TO AMEND AND FINALIZE THE 2024 BUDGET.**

Mayor Van Sickler read the resolution. A motion was made by Rob Phillips to adopt Resolution 2025-002. A second motion was made by Debb Formanek.

**Vote:**

Robert Phillips – Yes

Debb Formanek – Yes

Chris Cantwell – Yes

Natalie Tibbs – Yes

Sherry Moncrief – Yes

**Motion passed.**

## **RESOLUTION 2025-003 AMENDING PERSONNEL HANDBOOK RELATED TO INCLEMENT WEATHER.**

Mayor Van Sickler read the resolution. A motion was made by Rob Phillips to adopt Resolution 2025-003. A second motion was made by Sherry Moncrief.

**Vote:**

Robert Phillips – Yes

Debb Formanek – Yes

Chris Cantwell – No

Natalie Tibbs – Yes

Sherry Moncrief – Yes

**Motion passed.**

## Monday February 17, 2025

A motion was made by Rob Phillips to introduce Ordinances 2025-001, 2025-002, and 2025-003 by title only. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

### **ORDINANCE 2025-001 – WATER/SEWER FRANCHISE EXTENSION WITH THE CITY OF ROGERS**

A motion was made by Rob Phillips to suspend the three readings of Ordinance 2025-001. A second motion was made by Sherry Moncrief.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

A motion was made by Rob Phillips to adopt Ordinance 2025-001. A second motion was made by Sherry Moncrief.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

### **ORDINANCE 2025-002 – ADOPT LFPD POLICY MANUAL**

A motion was made by Rob Phillips to suspend the three readings of Ordinance 2025-002. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

A motion was made by Rob Phillips to adopt Ordinance 2025-002. A second motion was made by Natalie Tibbs.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

A motion was made by Rob Phillips to invoke the Emergency Clause for Ordinance 2025-002. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

### **ORDINANCE 2025-003 – AMEND CERTAIN UTILITY FRANCHISE FEE RATES**

A motion was made by Rob Phillips to suspend the three readings of Ordinance 2025-003. A second motion was made by Debb Formanek.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

A motion was made by Rob Phillips to adopt Ordinance 2025-003. A second motion was made by Natalie Tibbs.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

### **9. Bills Over \$10,000**

A motion was made by Rob Phillips to approve payment of \$90,000 for budgeted Ambulatory Services for the City of Little Flock. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

## Monday February 17, 2025

A motion was made by Debb Formanek to approve payment of \$1,265,055.56 to CTC Disaster Response and \$213,910.68 to ER Assist for the May 2024 Storm Debris Clean-up and Monitoring Expenses. The motion is contingent upon the receipt of the FEMA CAT A Funding in the amount of \$1,110,231.42. The Mayor and/or Recorder/Treasurer will prepare a Resolution making the necessary budget adjustments for adoption at the April 2025 council meeting. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes

Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes

**Motion passed.**

**10. Announcements:**

- Mayor Van Sickler stated that the first FEMA payment in the amount of \$5,625 has been received for the park repairs.
- The Street Dept. has been using the new Tar Machine.
- City offices will be closed for inclement weather on Tuesday Feb 18.

**10. Adjournment:**

A motion was made by Council Rob Phillips to adjourn. A second was made by Council Member Sherry Moncrief. Meeting adjourned at 6:51 pm.

**Vote:**

Robert Phillips – Yes  
Natalie Tibbs – Yes


Debb Formanek – Yes  
Sherry Moncrief – Yes

Chris Cantwell – Yes


**Motion passed.**

**Passed and Approved this 17th<sup>th</sup> Day of March, 2025.**

**Respectfully Submitted by:**

  
Richard Crow, Recorder/Treasurer  
City of Little Flock, Arkansas

**Approved by:**

  
Jeff Van Sickler, Mayor  
City of Little Flock, Arkansas





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## City Council Meeting Sign-In Sheet

MEETING DATE: 2-17-2025

NAME	ADDRESS	PHONE#
Becky Feathers	808 McCule Rd	
Stacy Tarr		