



CITY OF  
**LITTLE FLOCK**  
1500 Little Flock Drive  
Little Flock, Ar. 72756

City Hall 479-636-2081  
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[www.cityoflittleflock.com](http://www.cityoflittleflock.com)

## City of Little Flock

### City Council Agenda for Monday, December 16<sup>th</sup>, 2024

**Location and Time:** Little Flock City Hall at 6:00 pm

**Participants:** Mayor Jeff Van Sickler, Robert Phillips, Wes Waddell, Debb Formanek, Chris Cantwell, Donny Barton, Sherry Moncrief and Richard Crow

**Optional:** City Attorney Shane Perry, Chief of Police Shawn Hollis, Fire Chief Moose Dunavan, Deputy Fire Chief Riley Heasley, and Street Superintendent Wes Usrey

#### Discussion:

1. **Meeting called to order by Mayor Jeff Van Sickler**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Action on Minutes**
6. **Approval of Treasurer's Report as of 11/30/2024 (attached)**
  - General Fund Balance: \$4,178,046.92
  - Street Fund Balance: \$884,783,91
7. **Unfinished Business**
8. **Public Comments**
9. **New Business**
  - Resolution 2024-015 - Authorizing the increase of rates for collection and transfer of materials and solid waste and to amend the contract to include 4 yard & 8 yard container pricing
  - Motion to allow Mayor to enter into contract with WER Architects
  - Motion to allow Mayor to enter into contract with UniFirst Corp. for Street Dept. uniforms
  - Motion to enter into revised contract with Preferred Office Technologies for increased document scanning & digital storage
  - For each Ordinance – Motion to read by title only / motion to suspend 3 readings / motion to adopt & motion to adopt emergency clause (as needed)
    - **Ordinance 2024-016** – Rezone Parcel# 23-00326-003, 1721 Acorn Drive / Moore & Moore Joint Venture / From AG-Agricultural to C1-Commercial
10. **Approval to pay bills over \$10K**
  - \$31,027.77 for purchase of radios (from remaining grant funds)
11. **Announcements**



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- The Tar Machine came in under \$60K after all
- Police Unit 1801 – Totaled by insurance (retaining)
- Farewell to Councilman Wes Waddell & Donny Barton
- Merry Christmas & Happy New Year

**12. Adjourn**

# Monday December 16, 2024

**Location and Time:** Little Flock City Hall at 6:00 pm

The City Council of Little Flock, Arkansas met in regular session on Monday December 16, 2024, at 6:00 PM in the Sunshine School.

## **1. Meeting called to Order:**

Mayor Jeff Van Sickler called the meeting to order at 6:00 PM.

## **2. Invocation & Pledge of Allegiance:**

Alderman Rob Phillips gave the invocation, and the Pledge of Allegiance was recited.

## **3. Roll Call:**

Council Members present were Debb Formanek, Robert Phillips, Wes Waddell, Sherry Moncrief, Chris Cantwell, and Donny Barton.

**Others in attendance:** Recorder/Treasurer Richard Crow, Deputy Fire Chief Riley Heasley, WER Architects, LRS Waste Management & Preferred Office Technology

## **4. Public Comments:**

Mayor Van Sickler opened the meeting for public comments.

- There were none

## **5. Action on Minutes:**

Mayor Van Sickler asked if there were any changes or corrections to the November 18, 2024 minutes. There were none. Motion was made by Council Member Chris Cantwell to approve the minutes. Second was made by Council Member Debb Formanek. **Motion passed unanimously.**

## **6. Treasurers Report:**

November 30, 2024 Treasurer's Report was provided.

General Fund Balance: \$4,178,047

Street Fund Balance: \$884,784

Council Member Debb Formanek made a motion to approve the Treasurers Report. A second was made by Wes Waddell.

**Vote: Motion passed unanimously.**

## **7. Unfinished Business:**

- There was none

## **8. New Business:**

### **RESOLUTION 2024-015 AUTHORIZING THE INCREASE OF RATES FOR COLLECTION AND TRANSFER OF MATERIALS AND SOLID WASTE FOR PROCESSING AND DISPOSAL.**

A motion was made by Chris Cantwell to read by title only Resolution 2024-015. A second motion was made by Debb Formanek.

**Vote:**

Robert Phillips – Yes

Debb Formanek – Yes

Chris Cantwell – Yes

Wes Waddell – Yes

Donny Barton – Yes

Sherry Moncrief – Yes

**Motion passed.**

### **RESOLUTION 2024-015 AUTHORIZING THE INCREASE OF RATES FOR COLLECTION AND TRANSFER OF MATERIALS AND SOLID WASTE FOR PROCESSING AND DISPOSAL.**

A motion was made by Debb Formanek to adopt Resolution 2024-015. A second motion was made by Donny Barton.

**Vote:**

Robert Phillips – Yes

Debb Formanek – Yes

Chris Cantwell – Yes

Wes Waddell – Yes

Donny Barton – Yes

Sherry Moncrief – Yes

**Motion passed.**

## **WER Architect Discussion**

City council discussed entering into a contracted relationship with WER Architects who was selected by council to lay out the City Campus including the Street Dept building and design a new City Hall facility. John Langham of WER spoke on behalf of the company and presented a contract with a fee of 6.5% of construction costs. The City Attorney and ER Assist has reviewed the contract.

A motion was made by Rob Phillips to allow the mayor to enter into a contract with WER Architects for the construction design with the City of Little Flock. A second motion was made by Chris Cantwell.

**Vote:**

## Monday December 16, 2024

Robert Phillips – Yes                      Debb Formanek – Yes                      Chris Cantwell – Yes  
Wes Waddell – Yes                      Donny Barton – Yes                      Sherry Moncrief – Yes                      **Motion passed.**

### UniFirst Corp

A motion was made by Debb Formanek to allow the mayor to enter into a contract with UniFirst Corp to provide logo shirts and laundering of the Street Department uniforms with an initial charge of \$22.60 per week. A second motion was made by Sherry Moncrief.

**Vote:**  
Robert Phillips – Yes                      Debb Formanek – Yes                      Chris Cantwell – Yes  
Wes Waddell – Yes                      Donny Barton – Yes                      Sherry Moncrief – Yes                      **Motion passed.**

### Preferred Office Technologies

Council discussed revising a contract with Preferred Office Technologies for digital scanning and storage services. Stephen Shepard (Owner) and Alen Dickenson (President) were in attendance and spoke about the company. Cost of the service for 160 boxes of documents is \$87,000 which includes storage space, labor to scan the documents, and hardware needed to scan. The cost also includes \$1,200 per year for two licenses to access documents, and 200 Gigabytes of storage. Storage can be added as needed at \$300 per year for an additional 100 gigabytes. The company was asked if the service was CGIS and ACIC compliant. They were not able to answer but would let the city know.

Debb Formanek made a motion to table a vote until January 2025 to ensure the service would be compliant. A second motion was made by Chris Cantwell.

**Vote:**  
Robert Phillips – Yes                      Debb Formanek – Yes                      Chris Cantwell – Yes  
Wes Waddell – Yes                      Donny Barton – Yes                      Sherry Moncrief – Yes                      **Motion passed.**

### ORDINANCE 2024-016 REZONE PROPERTY FROM AG TO C1 (PARCEL #23-00326-003 Located at 1721 Acorn Drive)

A motion was made by Rob Phillips to read by title only Ordinance 2024-016. A second motion was made by Debb Formanek.

**Vote:**  
Robert Phillips – Yes                      Debb Formanek – Yes                      Chris Cantwell – Yes  
Wes Waddell – Yes                      Donny Barton – Yes                      Sherry Moncrief – Yes                      **Motion passed.**

A motion was made by Council Member Rob Phillips to suspend three readings of Ordinance 2024-016. A second was made by Chris Cantwell.

**Vote:**  
Robert Phillips – Yes                      Debb Formanek – Yes                      Chris Cantwell – Yes  
Wes Waddell – Yes                      Donny Barton – Yes                      Sherry Moncrief – Yes                      **Motion passed.**

A motion was made by Council Member Rob Phillips to adopt Ordinance 2024-016. A second was made by Debb Formanek.

**Vote:**  
Robert Phillips – Yes                      Debb Formanek – Yes                      Chris Cantwell – Yes  
Wes Waddell – Yes                      Donny Barton – Yes                      Sherry Moncrief – Yes                      **Motion passed.**

### **9. Bills over \$10,000**

There were none. Mayor mentioned that the tar machine came in under the previously approved \$60k.

### 10. Announcements:

- Mayor informed the council that he has been working with Gerber Collision on police unit #1801. The insurance appraiser issued a check in the amount of \$8,500 for the vehicle. However, Gerber repaired the unit and spent an additional \$9,800 above the insurance amount without gaining approval from anyone at the City. After the Mayor's discussion with the company, Gerber will absorb the additional costs and get the vehicle back to the City. The City will then file for a salvage title.
- Mayor thanked Wes Waddell and Donny Barton for their service and commitment to the City Council. They will be stepping down effective December 31, 2024. Sherry Moncrief was appointed and Natalie Tibbs was elected to fill the positions beginning January 2025.
- Recorder/Treasurer announced that the Fire Dues Second Notice will be going out within the next week. Approximately 60% of the citizens have paid fire dues to date.
- Recorder/Treasurer informed the council he has contacted the WEX fuel card program and found the City is still working under an old contract that charges \$2 per card and 2% per gallon for fuel. He negotiated with Fuelman card program which will have no charge per card and will pay up to 5% back per gallon of fuel with an average of 3% based on the City's usage.
- Mayor issued a Very Merry Christmas to the staff, council, and those present.

# Monday December 16, 2024

## 11. Adjournment:

A motion was made by Council Donny Barton to adjourn. A second was made by Council Member Wes Waddell. Meeting adjourned at 6:58 pm.

### Vote:

Robert Phillips – Yes  
Wes Waddell – Yes

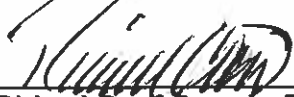
Debb Formanek – Yes  
Donny Barton – Yes

Chris Cantwell – Yes  
Sherry Moncrief – Yes

**Motion passed.**

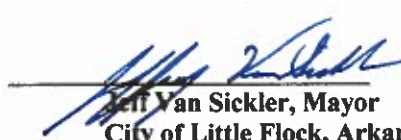
**Passed and Approved this 21<sup>st</sup> Day of January, 2025.**

**Respectfully Submitted by:**



**Richard Crow, Recorder/Treasurer  
City of Little Flock, Arkansas**

**Approved by:**

  
**Jeff Van Sickler, Mayor  
City of Little Flock, Arkansas**

