



1500 Little Flock Drive  
Little Flock, Ar. 72756

City Hall 479-636-2081  
Fax 479-636-2318  
[www.cityoflittleflock.com](http://www.cityoflittleflock.com)

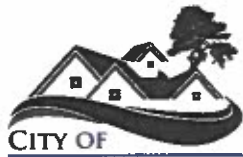
## City of Little Flock

### City Council Agenda for Monday, November 18<sup>th</sup>, 2024

- Location and Time:** Little Flock City Hall at 6:00 pm
- Participants:** Mayor Jeff Van Sickler, Robert Phillips, Wes Waddell, Debb Formanek, Chris Cantwell, Donny Barton, Sherry Moncrief and Richard Crow
- Optional:** City Attorney Shane Perry, Chief of Police Shawn Hollis, Fire Chief Moose Dunavan, Deputy Fire Chief Riley Heasley, and Street Superintendent Wes Usrey

#### Discussion:

1. Meeting called to order by Mayor Jeff Van Sickler
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Action on Minutes
6. Approval of Treasurer's Report as of 10/31/2024 (attached)
  - General Fund Balance: \$4,039,807.67
  - Street Fund Balance: \$873,441.68
7. Unfinished Business
8. Public Comments
9. New Business
  - For each Ordinance – Motion to read by title only / motion to suspend 3 readings / motion to adopt & motion to adopt emergency clause (as needed)
    - **Ordinance 2024-012** – amending Municipal Code 14.04 - adopting Conditional Use Permit Process
    - **Ordinance 2024-013** – amending Municipal Code 14.04 - adopting Zoning District transitions
    - **Ordinance 2024-014** – adopting City Zoning Map
    - **Ordinance 2024-015** – waiving/reimbursing storm-related building permit fees (with emergency clause)
  - **Resolution 2024-010** – adopting the 2024 certification of assessment data (millage rollback) from the county clerk
  - **Resolution 2024-011** – adopting the 2025 Budget and Salaries
  - **Resolution 2024-012** – amending Section 5.2 of the Personnel Handbook adding employee birthdays as a paid holiday & corrections to Juneteenth
  - **Resolution 2024-013** – authorizing payout of police officer vacation time



**CITY OF  
LITTLE FLOCK**  
1500 Little Flock Drive  
Little Flock, Ar. 72756

City Hall 479-636-2081  
Fax 479-636-2318  
[www.cityoflittleflock.com](http://www.cityoflittleflock.com)

- **Resolution 2024-014** – Approving Compensation for Street Superintendent
- **Motion** to pay the budgeted “Years of Service Bonus” out to eligible employees (\$3,400)
- **Motion** to approve the mayor to enter into contract with Preferred Office Technologies for the purpose of document scanning & digital storage

**10. Approval to pay bills over \$10K**

- Motion to approve purchase of Tar Machine for Street Dept for up to \$45K (requires year-end budget adjustment of 2024 Final Budget)

**11. Announcements**

- Happy Thanksgiving (closed 11/28 & 11/29)

**12. Adjourn**

# Monday, November 18, 2024

**Location and Time:** Little Flock City Hall at 6:00 pm

The City Council of Little Flock, Arkansas met in regular session on Monday, November 18, 2024 at 6:00 PM in the Sunshine School Building following the destruction of Little Flock City Hall.

**1. Meeting called to Order:**

Mayor Jeff Van Sickler called the meeting to order at 6:00 PM.

**2. Invocation & Pledge of Allegiance:**

Alderman Rob Phillips gave the invocation, and the Pledge of Allegiance was recited.

**3. Roll Call:**

Council Members present were Debb Formanek, Donny Barton, Robert Phillips, Wes Waddell, Sherry Moncrief and Chris Cantwell.

Others in attendance: Recorder/Treasurer Richard Crow, Street Superintendent Wes Usrey, Fire Chief Moose Dunavan,

**4. Action on Minutes:**

Mayor Van Sickler asked if there were any changes or corrections to the October 19, 2024 City Council minutes. There were none.

- Motion was made by Council Member Chris Cantwell to approve the minutes. Second was made by Council Member Robert Phillips. **Motion passed unanimously.**

**5. Treasurers Report:**

**October 31, 2024 Treasurer's Report was provided.**

General Fund Balance: \$4,039,807.67

Street Fund Balance: \$873,441.68

Council Member Debb Formanek made a motion to approve the Treasurers Report. A second was made by Wes Waddell. **Vote: Motion passed unanimously.**

**6. Unfinished Business:**

- There was none

**7. Public Comments:**

- There were none

**8. New Business:**

**ORDINANCE 2024-012 AMENDING MUNICIPAL CODE SECTION 14.04 – ADOPTING CONDITIONAL USE PERMIT PROCESS**

A motion was made by Rob Phillips to introduce Ordinance 2024-012 by title only. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes

Wes Waddell – Yes

Debb Formanek – Yes

Donny Barton – Yes

Chris Cantwell – Yes

Sherry Moncrief – Yes

**Motion passed.**

A motion was made by Debb Formanek to suspend the three readings of Ordinance 2024-012. A second motion was made by Wes Waddell.

**Vote:**

Robert Phillips – Yes

Wes Waddell – Yes

Debb Formanek – Yes

Donny Barton – Yes

Chris Cantwell – Yes

Sherry Moncrief – Yes

**Motion passed.**

A motion was made by Debb Formanek to adopt Ordinance 2024-012. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes

Wes Waddell – Yes

Debb Formanek – Yes

Donny Barton – Yes

Chris Cantwell – Yes

Sherry Moncrief – Yes

**Motion passed.**

**ORDINANCE 2024-013 AMENDING MUNICIPAL CODE SECTION 14.04 – ADOPTING ZONING DISTRICT TRANSITIONS**

A motion was made by Rob Phillips to introduce Ordinance 2024-013 by title only. A second motion was made by Sherry Moncrief.

**Vote:**

Robert Phillips – Yes

Wes Waddell – Yes

Debb Formanek – Yes

Donny Barton – Yes

Chris Cantwell – Yes

Sherry Moncrief – Yes

**Motion passed.**

A motion was made by Debb Formanek to suspend the three readings of Ordinance 2024-013. A second motion was made by Wes Waddell.

**Vote:**

Robert Phillips – Yes

Debb Formanek – Yes

Chris Cantwell – Yes

# Monday, November 18, 2024

Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**  
A motion was made by Debb Formanek to adopt Ordinance 2024-013. A second motion was made by Sherry Moncrief.

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

## **ORDINANCE 2024-014 ADOPTING ZONING MAP FOR THE CITY OF LITTLE FLOCK**

A motion was made by Chris Cantwell to introduce Ordinance 2024-014 by title only. A second motion was made by Debb Formanek.

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

A motion was made by Council Member Debb Formanek to suspend three readings on Ordinance 2024-014. A second was made by Wes Waddell.

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

A motion was made by Council Member Debb Formanek to adopt Ordinance 2024-014. A second was made by Sherry Moncrief..

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

## **ORDINANCE 2024-015 WAIVING/REIMBURSING STORM RELATED BUILDING PERMIT FEES FOR 2024 DISASTERS**

There was no motion to read the Ordinance by title only. Therefore, Ordinance 2024-015 was read in full by the Mayor.

A motion was made by Council Member Debb Formanek to suspend three readings on Ordinance 2024-015. A second was made by Wes Waddell

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

A motion was made by Council Member Rob Phillips to adopt Ordinance 2024-015. A second was made by Debb Formanek.

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

A motion was made by Council Member Rob Phillips to enact the Emergency Clause for Ordinance 2024-015.

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

## **RESOLUTIONS:**

A motion was made by Donny Barton to introduce Resolutions 2024-10 thru 2024-14 by Title Only.

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

**RESOLUTION 2024-010:** A motion was made by Debb Formanek to adopt Resolution 2024-010 adopting the 2024 Certification of Assessment Data (Millage Rollback) from the Benton County Clerk. A second motion was by Donny Barton.

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

**RESOLUTION 2024-011:** A motion was made by Rob Phillips to adopt Resolution 2024-011 adopting the 2025 Budget and Salaries. A second was made by Chris Cantwell.

**Vote:**  
Robert Phillips – Yes Debb Formanek – Yes Chris Cantwell – Yes  
Wes Waddell – Yes Donny Barton – Yes Sherry Moncrief – Yes **Motion passed.**

**RESOLUTION 2024-012:** A motion was made by Wes Waddell to adopt Resolution 2024-012 amending Section 5.2 of the Personnel Handbook adding employcc birthdays as a paid holiday along with corrections to the Junctecnth I holiday to include uniformed officers. A second was made by Sherry Moncrief.

**Vote:**

# Monday, November 18, 2024

Robert Phillips – No  
Wes Waddell – Yes

Debb Formanek – Yes  
Donny Barton – Yes

Chris Cantwell – Yes  
Sherry Moncrief – Yes

**Motion passed.**

**RESOLUTION 2024-013:** A motion was made by Debb Formanek to adopt Resolution 2024-013 authorizing payout of police officer vacation time. A second motion was made by Sherry Moncrief.

**Vote:**

Robert Phillips Yes  
Wes Waddell – Yes

Debb Formanek Yes  
Donny Barton – Yes

Chris Cantwell Yes  
Sherry Moncrief – Yes

**Motion passed.**

**RESOLUTION 2024-014:** A motion was made by Robert Phillips to adopt Resolution 2024-014 approving compensation for the Street Department Superintendent. A second motion was made by Debb Formanek.

**Vote:**

Robert Phillips – Yes  
Wes Waddell – Yes

Debb Formanek – Yes  
Donny Barton – Yes

Chris Cantwell – Yes  
Sherry Moncrief – Yes

**Motion passed.**

A motion was made by Chris Cantwell to pay the budgeted “Years of Service Bonus” for 2024. A second motion was by Sherry Moncrief to adopt Resolution 2024-013

**Vote:**

Robert Phillips – Yes  
Wes Waddell – Yes

Debb Formanek – Yes  
Donny Barton – Yes

Chris Cantwell – Yes  
Sherry Moncrief – Yes

**Motion passed.**

A motion was made by Debb Formanek to approve the mayor entering into a contract with Preferred Office Technologies under the requirement that all document boxes will be delivered by the Little Flock Police Department.

**Vote:**

Robert Phillips – Yes  
Wes Waddell – Yes

Debb Formanek – Yes  
Donny Barton – Yes

Chris Cantwell – Yes  
Sherry Moncrief – Yes

**Motion passed.**

**Bills over \$10,000:**

A request was made by the Street Dept. to purchase a new Tar Machine at a cost not to exceed \$60,000 to repair roads in the City of Little Flock. A motion was made by Debb Formanek to approve the purchase. A second was made by Sherry Moncrief.

**Vote:**

Robert Phillips – Yes  
Wes Waddell – Yes

Debb Formanek – Yes  
Donny Barton – Yes

Chris Cantwell – Yes  
Sherry Moncrief – Yes

**Motion passed.**

**9. Announcements:**

- The City Offices will be closed on Thursday and Friday November 28-29 for the Thanksgiving Holiday.
- Thank you to the 2025 Budget Subcommittee (Sherry Moncrief, Wes Waddell, Debb Formanek, Richard Crow, Jeff Van Sickler, and Department Heads).

**10. Adjournment:**

A motion was made by Council Rob Phillips to adjourn. A second was made by Council Member Chris Cantwell. Meeting adjourned at 6:26 pm.

**Motion passed unanimously.**

**Passed and approved this 16th<sup>th</sup> Day of December, 2024**

**Respectfully Submitted by:**

**Approved by:**

  
Richard Crow, Recorder/Treasurer  
City of Little Flock, Arkansas

  
Jeff Van Sickler, Mayor  
City of Little Flock, Arkansas



