

**September Agenda**  
**Planning Commission Meeting / Board of Adjustments**  
**Tuesday, September 3rd, 2024**

**1. Call Meeting to Order at 6 p.m.**

**2. Roll Call**

**3. Action on August Minutes**

**4. Announcements**

- Next PC Work Session – Monday, September 23rd,, 2024 6pm
- Next PC Regular Meeting – Monday, October 7th, 2024 6pm

**5. Unfinished Business**

- None

**6. New Business**

- **Lot Split - Megan Golden Herrington - 3618 Burton Drive - Parcel# 23-00251-000**
  
- **Vote on Planning Commissioner Applicants**
  
- **Conditional Use Permit Review**

**7. Adjourn from Planning Commission Meeting**

**September Agenda**  
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**Roll Call**

- |                                    |   |                                 |
|------------------------------------|---|---------------------------------|
| ● Chairman Bill Towle              | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| ● Vice Chairman Stephen Montellano | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| ● Commissioner Ellen Leonard       | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| ● Commissioner Kelly Horn          | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| ● Commissioner Keith Ramsey        | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| ● Commissioner Marc Barry          | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

**September PC Meeting Minutes**  
**Planning Commission**  
**Tuesday, September 3, 2024**

1. **Called the meeting to order at 6:00 p.m. - Commissioner Chairman Bill Towle**

2. **Roll Call-**

- Chairman Bill Towle- present
- Vice Chairman Stephen Montellano- present
- Commissioner Marc Barry- present
- Commissioner Kelly Horn- present
- Commissioner Ellen Leonard- present
- Commissioner Keith Ramsey- present

3. **Action on August 2024 Minutes:**

Ellen Leonard motioned to approve the minutes as they stand.

Kelly Horn motioned to second the motion.

**Vote:** Vice Chairman Stephen Montellano- yes

Commissioner Marc Barry- yes

Commissioner Kelly Horn- yes

Commissioner Ellen Leonard- yes

Commissioner Keith Ramsey- yes

4. **Announcements**

- Chairman Towle announced the following:
  - Next PC Work Session - Monday, September 23rd, 2024 6pm
  - Next PC Regular Meeting - Monday, October 7th, 2024 6pm

5. **Unfinished Business**

- NONE

6. **New Business**

- Lot Split, Megan Golden Herrington, Parcel# 23-00251-00, 3618 Burton Drive, - Parcel# 23-00251-000

Motion to approve Lot Split for Megan Golden Herrington, 3618 Burton Drive: Marc Barry

Seconded the motion: Kelly Horn

**Vote:** Motion Passed Unanimously

- Conditional Use Permit Review

No vote tonight, next work session on September 23rd, 2024 to vote.

- **Vote on Planning Commissioner Applicants**

Motion to amend to open the position back up until the next work session on September 23rd, and keep the 2 current candidates.


**Vote: Motion Passed Unanimously**

**7. Adjourn the PC Meeting**

Commissioner Stephen Montenello motioned to adjourn from the Planning Committee meeting. Commissioner Ellen Leonard seconded the motion.

Our next PC Work Session will be held on Monday, September 23rd, 2024.

Our next PC Session will be held on Monday, October 7th, 2024.

 Commissioner Chair Bill Towle

 Planning Secretary, Marcela Pecina

