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## City of Little Flock

### City Council Agenda for Monday, May 20<sup>th</sup>, 2024

- Location and Time:** Little Flock City Hall at 6:00 pm
- Participants:** Mayor Jeff Van Sickler, Robert Phillips, Wes Waddell, Debb Formanek, Chris Cantwell, Donny Barton, Sherry Moncrief and Richard Crow
- Optional:** City Attorney Shane Perry, Chief of Police Shawn Hollis, Fire Chief Moose Dunavan, Deputy Fire Chief Zach Stevens, and Street Superintendent Wes Usrey

#### Discussion:

1. Meeting called to order by Mayor Jeff Van Sickler
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Action on Minutes
6. Approval of Treasurer's Report as of 4/30/2024 (attached)
  - General Fund Balance: \$3,203,307.68
  - Street Fund Balance: \$879,717.78
7. Unfinished Business
  - None
8. Public Comments
9. New Business
  - Motion to renew appointment of Bill Towle to the Planning Commission for another 2-year term
  - Motion authorizing the Mayor to enter into contract agreement with Preferred-Office Technologies for the purpose of document-scanning & digital storage.
  - Motion to introduce Ordinance by title only
  - Ordinance 2024-002 Rezoning of Property from AG to R1 (Slone Porter Family Trust, Parcel# 23-00206-000, McClure Dr. Rezoning ~0.45 acres)
    - Motion to suspend the 3 readings.
    - Motion to adopt.
  - Direction on 2015, 2016 & 2017 Police SUV's
10. Approval to pay bills over \$10K
11. Announcements
12. Adjourn



# Monday May 20, 2024

**Location and Time:** Little Flock City Hall at 6:00 pm

The City Council of Little Flock, Arkansas met in regular session on Monday May 20, 2024 at 6:00 PM in the Little Flock City Hall.

## **1. Meeting called to Order:**

Mayor Jeff Van Sickler called the meeting to order at 6:00 PM.

## **2. Invocation & Pledge of Allegiance:**

Alderman Rob Phillips gave the invocation, and the Pledge of Allegiance was recited.

## **3. Roll Call:**

Council Members present were Debb Formanek, Donny Barton, Robert Phillips, Wes Waddell, Sherry Moncrief, and Chris Cantwell.

Others in attendance: Recorder/Treasurer Richard Crow

## **4. Action on Minutes:**

Mayor Van Sickler asked if there were any changes or corrections to the April 15, 2024 business minutes. There were none.

- Motion was made by Council Member Rob Phillips to approve the minutes. Second was made by Council Member Chris Cantwell. **Motion passed unanimously.**

## **5. Treasurers Report:**

April 30, 2024 Treasurer's Report was provided.

General Fund Balance: \$3,203,307.68

Street Fund Balance: \$879,717.78

Council Member Rob Phillips made a motion to approve the Treasurers Report. A second was made by Debb Formanek.

**Vote: Motion passed unanimously.**

## **6. Unfinished Business:**

- There was none

## **7. Public Comments:**

There were none

## **8. New Business:**

A motion was made by Debb Formanek to renew the appointment of Bill Towle to the Planning Commission for a 3-year term. A second was made by Donny Barton.

**Vote:**

Robert Phillips – Yes

Chris Cantwell – Yes

Donny Barton – Yes

**Motion passed.**

Debb Formanek – Yes

Wes Waddell – Yes

Sherry Moncrief - Yes

## **Request to authorize mayor to enter into a contract for the purpose of document-scanning & digital storage:**

A motion was made by Debb Formanek to authorize the mayor to enter into a contract with Preferred Office Technologies with the following suggestions:

- Negotiate a 90-day notice of any rate increase prior to any changes.
- Negotiate a two-to-three-year term with no rate increase until that term has expired. (Or a 1 to 2 year term)
- No more than a 3% rate increase annually.

A second was made by Sherry Moncrief.

**Vote:**

Robert Phillips – Yes

Chris Cantwell – Yes

Donny Barton – Yes

**Motion passed.**

Debb Formanek – Yes

Wes Waddell – Yes

Sherry Moncrief - Yes

**ORDINANCE 2024-002 REZONE PROPERTY FROM AG TO R1 (Parcel #23-00206-000 at 3508 Mclure Dr)**



## Monday May 20, 2024

A motion was made by Rob Phillips to read by title only on Ordinance 2024-002. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes  
Chris Cantwell – Yes  
Donny Barton – Yes

Debb Formanek – Yes  
Wes Waddell – Yes  
Sherry Moncrief – Yes

**Motion passed.**

A motion was made by Council Member Rob Phillips to suspend three readings on Ordinance 2024-002. A second was made by Debb Formanek. **Vote:**

Robert Phillips – Yes  
Chris Cantwell – Yes  
Donny Barton – Yes

Wes Waddell – Yes  
Debb Formanek – Yes  
Sherry Moncrief – Yes

**Motion passed.**

A motion was made by Council Member Rob Phillips to adopt Ordinance 2024-002. A second was made by Debb Formanek.

**Vote:**

Robert Phillips – Yes  
Chris Cantwell – Yes  
Donny Barton – Yes

Wes Waddell – Yes  
Debb Formanek – Yes  
Sherry Moncrief – Yes

**Motion passed.**

Council discussed three Police SUV's that have been replaced by new models. These consist of 2015, 2016, and 2017 models with over 100,000 miles each. The 2015 and 2017 models have transmission problems which will need to be corrected if they are to be used by the city. Cost for new transmissions was estimated to be over \$10,000 for a new transmission per vehicle and over \$8,000 for a rebuilt transmission per vehicle. A suggestion was made to donate the 2016 SUV to NWACC (Northwest Arkansas Community College). After some discussion, a motion was made by Rob Phillips to sell the 2015 and 2017 SUV's 'as is' and donate the 2016 SUV to NWACC. A second was made by Chris Cantwell. **Motion passed unanimously.**

Council discussed two Submissions for Qualifications received by Paragon Architecture, LLC and Core Architects for the work needed to provide conceptual design, construction cost estimates, preparation of specifications, etc. for the addition to the City Hall and the new Street Dept. building. After considering both companies, Core Architects was chosen as the most qualified option. A motion was made by Chris Cantwell to select Core Architects as the provider to architectural services. A second motion was made by Sherry Moncrief. **Motion passed unanimously.**

**Bills over \$10,000:**

- There were none

**9. Announcements:**

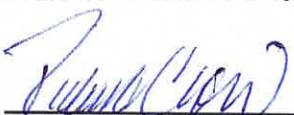
- Monday, May 27 is a federal holiday and the offices will be closed.
- The next Commission work session will be Tuesday, May 28<sup>th</sup> at 6:00 pm.
- Mayor provided population estimates by the Census Bureau for informational purposes only.
- Mayor also handed out proposed Officer Salary Increases for 2024 to be discussed at the next work session. The city is considering ways to retain officers within the police staff.
- The City of Little Flock was the recipient of the 2023 Region 4 Award from the Arkansas Asphalt & Pavement Association for the Little Flock Drive asphalt overlay project.

**10. Adjournment:**


A motion was made by Council Rob Phillips to adjourn. A second was made by Council Member Debb Formanek. Meeting adjourned at 6:36 pm. **Motion passed unanimously.**

Passed and approved this 15<sup>th</sup> Day of July, 2024

Respectfully Submitted by:

  
Richard Crow, Recorder/Treasurer  
City of Little Flock, Arkansas

Approved by:

  
Jeff Van Sickler, Mayor  
City of Little Flock, Arkansas









