

## City of Little Flock

### City Council Agenda for Tuesday, February 20<sup>th</sup>, 2024

**Location and Time:** Little Flock City Hall at 6:00 pm

**Participants:** Mayor Jeff Van Sickler, Robert Phillips, Wes Waddell, Debb Formanek, Chris Cantwell, Donny Barton, Sherry Moncrief and Richard Crow

**Optional:** George Rhoads, Shawn Hollis, Moose Dunavan, Zach Stevens, Wes Usrey

#### Discussion:

1. Meeting called to order by Mayor Jeff Van Sickler
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Action on Minutes
6. Approval of Treasurer's Report as of 1/31/2023 (attached)
  - General Fund Balance: \$3,227,402
  - Street Fund Balance: \$817,847
7. Unfinished Business
  - None
8. Public Comments
9. New Business
  - Legislative Audit Results (2020, 2021 & 2022)
  - Motion to Read Resolutions By Title Only
    - Resolution 2024-001 - Amend and Finalize the 2023 Budget
  - Motion to appoint Shane Perry as our City Attorney
    - Motion to approve the mayor to enter into contract agreement with Shane Perry for legal services as City Attorney
  - \*\*Motion to proceed with competitive bid process for securing architectural services\*
10. Approval to pay bills over \$10K
  - None
11. Announcements
  - Chief Martinez Day coffee & donut celebration scheduled for 8am until Noon on Friday March 1<sup>st</sup>. Sent invitations to: Congressman Womack, Senator Cotton, Senator Boozman, Senator Bryant and House Rep. Austin McCollum
12. Adjourn

*\*\*Item not on original agenda*

## Tuesday February 20, 2024

**Location and Time:** Little Flock City Hall at 6:00 pm

The City Council of Little Flock, Arkansas met in regular session on Tuesday February 20, 2024, at 6:00 PM in the Little Flock City Hall

### **1. Meeting called to Order:**

Mayor Jeff Van Sickler called the meeting to order at 6:00 PM.

### **2. Invocation & Pledge of Allegiance:**

Alderman Rob Phillips gave the invocation, and the Pledge of Allegiance was recited.

### **3. Roll Call:**

Council Members present were Debb Formanek, Donny Barton, Robert Phillips, Wes Waddell, Sherry Moncrief, and Chris Cantwell.

Others in attendance: Recorder/Treasurer Richard Crow, Street Superintendent Wes Usrey, and Commissioner Kelly Horn

### **4. Public Comments:**

Mayor Van Sickler opened the meeting for public comments.

- Roy Fanning who resides at 1615 Rustic Drive spoke about the number of dog 'drop offs' which are becoming a problem. He requested that the city look for possible options with local shelters.
  - The Mayor recently researched this subject and has spoken to the surrounding community shelters. He noted that the city of Little Flock is not equipped to hold the animals at this time, nor does the city have an animal control officer to deal with the situation. However, it is a problem that needs attention. As a result, the city council suggested that they discuss the issue in an upcoming work session.

### **5. Action on Minutes:**

Mayor Van Sickler asked if there were any changes or corrections to the January 16, 2024 minutes. There were none. Motion was made by Council Member Rob Phillips to approve the minutes. Second was made by Council Member Chris Cantwell. **Motion passed unanimously.**

### **6. Treasurers Report:**

January 31, 2024 Treasurer's Report was provided.

General Fund Balance: \$3,227,402

Street Fund Balance: \$817,847

Council Member Rob Phillips made a motion to approve the Treasurers Report. A second was made by Debb Formanek. **Vote: Motion passed unanimously.**

### **7. Unfinished Business:**

- There was none

### **8. New Business:**

- The Financial and Compliance Report from the Legislative Joint Auditing Community was received by each of the council members, mayor, treasurer, and the police chief. The report was read aloud by the mayor which cited one non-compliant finding during the years audited of 2020, 2021, and 2022. During the review by the auditor, calculation errors were found in the Police Department payroll pertaining to uniformed officers' pay. However, these errors had already been addressed by the city and each of the uniformed officers were compensated for pay that should have been received during the previous two-year period. City policy has been approved by the city council to address and correct the unintentional calculation errors and is now a part of the employment policy.

A motion was made by Chris Cantwell to read the following resolution by title only. A second was made by Wes Waddell.

**Vote: Motion passed unanimously.**

## **RESOLUTION 2024-001 TO AMEND AND FINALIZE THE 2023 BUDGET**

## Tuesday February 20, 2024

A motion was made by Council Member Rob Phillips to adopt the Resolution. A second was made by Council Member Debb Formanek.

**Vote:**

Robert Phillips – Yes  
Chris Cantwell – Yes  
Donny Barton – Yes

Debb Formanek – Yes  
Wes Waddell – Yes  
Sherry Moncrief - Yes

**Motion passed.**

A motion was made by Rob Phillips to appoint Shane Perry as the Little Flock City Attorney effective immediately. A second motion was made by Chris Cantwell.

**Vote:**

Robert Phillips – Yes  
Chris Cantwell – Yes  
Donny Barton – Yes

Debb Formanek – Yes  
Wes Waddell – Yes  
Sherry Moncrief - Yes

**Motion passed.**

It was noted that Mr. Perry is also the city attorney for the City of Pea Ridge.

A motion was made by Chris Cantwell to direct the mayor to enter into a contract agreement with Shane Perry for legal services. Currently, the contracted price is \$250 per hour for legal services. A second motion was made by Debb Formanek.

**Vote:**

Robert Phillips – Yes  
Chris Cantwell – Yes  
Donny Barton – Yes

Debb Formanek – Yes  
Wes Waddell – Yes  
Sherry Moncrief - Yes

**Motion passed.**

A motion was made by Debb Formanek to seek bids for an architectural firm to provide drawings, plans, and specifications for a new addition to the city hall and the replacement of the street department building. A second motion was made by Wes Waddell.

**Vote:**

Robert Phillips – Yes  
Chris Cantwell – Yes  
Donny Barton – Yes

Debb Formanek – Yes  
Wes Waddell – Yes  
Sherry Moncrief - Yes

**Motion passed.**

### 9. Announcements:

- Mayor announced that March 1, 2024 was set aside as Chief Martinez Day in the City of Little Flock. It will be sponsored by Zach Stephens CPA. Donuts will be provided to the general public from 8:00 until 12:00 noon.
- Mayor read a letter of understanding and thank you note received from Scott Street with Pediatric Plus who will proceed to purchase property at 3415 N. Dixieland Rd to operate a pediatric therapy farm under a conditional use permit approved by the Planning Commission.
- Commissioner Kelly Horn suggested that the city look into a FEMA grant for the construction of a tornado shelter building for the addition to the city hall.

### 10. Adjournment:

A motion was made by Council Debb Formanek to adjourn. A second was made by Council Member Wes Waddell.  
Meeting adjourned at 6:32 pm.

**Motion passed unanimously.**

Passed and Approved this <sup>14th</sup> 18th Day of March, 2024

Respectfully Submitted by:

Approved by:



Richard Crow, Recorder/Treasurer  
City of Little Flock, Arkansas



Jeff Van Sickler, Mayor  
City of Little Flock, Arkansas



