

# Minutes for December Planning Commission Meeting 12/05/2022

## 1. Call Meeting to Order at 6 p.m.

The December 5<sup>th</sup>, 2022, Planning Commission meeting for the City of Little Flock was called to order at 6:00 p.m. by, Chairperson Luke Moffitt.

## 2. Roll Call

Vice Chairperson Bill Towle - Absent

Commissioner Diane Stafford - Present

Commissioner Keith Ramsey - Absent ✓

Commissioner Ray Webb - Present

Commissioner Richard Crow - Present

Commissioner Kelly Horn - Present

Chairperson Luke Moffitt - Present

(Additional attendees are listed on the sign-in sheet)

## 3. Action on Minutes

Commissioner Richard Crow motioned to approve the November 7<sup>th</sup>, 2022; Planning Commission minutes as presented.

Commissioner Ray Webb seconded the motion.

**Motion passed unanimously.**

## 4. Announcements

- Resignation of Commissioner Diane Stafford and Planning Secretary Jessica Grady

## 5. Unfinished Business

- None

## 6. New Business

- **2023 Chair Elections**

Commissioner Diane Stafford motioned to nominate Bill Towle for Planning Commission Chair for 2023.

Commissioner Richard Crow seconded the motion.

Votes:

Commissioner Richard Crow – Yes

Commissioner Diane Stafford – Yes

Commissioner Ray Webb – Yes

Commissioner Kelly Horn – Yes

**Motion passed unanimously.**

**Minutes for December  
Planning Commission Meeting  
12/05/2022**

- **2023 Vice Chair Elections**

Commissioner Diane Stafford motioned to nominate Luke Moffit for Planning Commission Vice Chair for 2023.

Commissioner Ray Webb seconded the motion.

Votes:

Commissioner Richard Crow – Yes

Commissioner Diane Stafford – Yes

Commissioner Ray Webb – Yes

Commissioner Kelly Horn – Yes

**Motion passed unanimously.**

**7. Adjourn**

Commissioner Diane Stafford motioned to adjourn.

Commissioner Ray Webb seconded the motion.

**Motion passed unanimously.**

**8. After meeting discussion to follow**

**Respectfully Submitted by:**

**Approved by:**

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**Jessica Grady  
Planning Commission  
Secretary**

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**Luke Moffitt  
Planning Commission  
Chairperson**

**City of Little Flock Planning Commission**

Meeting: January 3, 2023

Commissioner Towle's first Planning Commission meeting as Chairperson

- Jessica Grady, who was the Recorder / Secretary for the City of Little Flock Planning Commission in 2022, resigned from her position at the end Dec 2022.
- Due to the vacancy in the City of Little Flock Recorder/ Secretary position, during the January 3 City of Little Flock Planning Commission meeting, a request for a motion was made to temporarily nominate a member of commission to act as interim Recorder / Secretary;
  - Commissioner Moffit made the motion that Commissioner Richard Crow act as Recorder / Secretary while continuing to allow Commissioner Crow to retain his right to vote on items brought before the Commission.
  - Commissioner Kelly Horn seconded Commissioner Moffit's motion.
  - Motion passed unanimous

Signed by:

[Signature] Mayor  
[Signature] Planning Commission Chairman  
[Signature] Planning Commission Recorder / Secretary

State of Arkansas

County of: Benton

Subscribed and sworn to before me, a Notary Public, on this 5 day of January, 2023

KATELYN YOUSEY  
BENTON COUNTY  
NOTARY PUBLIC - ARKANSAS  
My Commission Expires October 15, 2028  
Commission No. 12705831

[Signature]  
Notary Public

My commission expires:

10-15-2028

**Agenda for December  
Planning Commission Meeting  
12/05/2022**

- 1. Call Meeting to Order at 6 p.m.**
- 2. Roll Call**
- 3. Action on Minutes**
- 4. Announcements**
- 5. Unfinished Business**
- 6. New Business**
  - 2023 Chair Elections
- 7. Adjourn**

**After meeting discussion to follow**

Welcome to the  
Little Flock  
Planning Commission Meeting  
12/5/2022

Name:

Address:

Contact Info.

(Phone number/email address)

Ellen Leonard 3625 N. Dixieland 479-936-8071  
Becky Featherston 808 McClure Rd 479-531-1839