

# Minutes for August Planning Commission Meeting 08/01/2022

## 1. Call Meeting to Order at 6 p.m.

The August 1<sup>st</sup>, 2022, Planning Commission meeting for the City of Little Flock was called to order at 6:00 p.m. by, Chairperson Luke Moffitt.

## 2. Roll Call

Vice Chairperson Bill Towle - Absent

Commissioner Diane Stafford - Present

Commissioner Keith Ramsey - Present

Commissioner Ray Webb - Present

Commissioner Richard Crow - Present

Commissioner Kelly Horn - Absent

Chairperson Luke Moffitt - Present

(Additional attendees are listed on the sign-in sheet)

## 3. Action on Minutes

Commissioner Ray Webb motioned to approve the July 5<sup>th</sup>, 2022, Planning Commission minutes as presented.

Commissioner Diane Stafford seconded the motion.

**Motion passed unanimously.**

## 4. Announcements

- Gwen Meadows – Engineering response
- Mayor's appreciation for the hard work from the Commissioners
- August joint work session for City Council & Planning Commission

## 5. Unfinished Business

None

## 6. New Business

- Zoning Regulations – Review and Update

The City of Little Flock's Zoning Regulations were reviewed for updates.

Commissioner Richard Crow will correct any editing issues that were noticed during the review.

Chairperson Luke Moffitt opened for public comments.

Sandy West, 2011 Little Flock Dr.; would like more communication about the agendas for the City Council and the Planning Commission.

Becky Featherston, 808 McClure, asked questions about traffic counts and issues pertaining to issues with increased traffic.

Chairperson Luke Moffitt closed for public comments.

Commissioner Diane Stafford motioned to recommend the updated Zoning Regulations, to City Council for approval, with corrections made.

Commissioner Ray Webb seconded the motion.

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**Votes:**

Commissioner Diane Stafford - Yes

Commissioner Keith Ramsey - Yes

Commissioner Ray Webb - Yes

Commissioner Richard Crow - Yes

**Motion passed unanimously.**

- Country Manor – 3949 Chesnutt Lane; Parcel # 23-00266-002;

**Conditional Use Permit**

Country Manor Chapel, formerly known as Country Rose Manor Chapel, is under new ownership. Owners, Tammy & Jason Wortham are going to operate the business in a similar fashion to the original owners; The Chesnutt's (Her parents). Mr. and Mrs. Engle applied for a Conditional Use Permit when they purchased it from Mr. and Mrs. Chesnutt in 2021. Tammy Wortham stood to speak and update the Conditional Use Permit for the chapel.

The name will change, the signage will be different, but most of the operations will continue as before. She was advised to apply for a sign permit before post a new one.

Chairperson Luke Moffitt opened for public comments.

Sandy West, 2011 Little Flock Dr., spoke her concerns and asked questions to gain clarification on the Conditional Use Request. After conversation she approves of the Conditional Use request.

William Pamplin, 2109 Little Flock Dr., approves of the Conditional Use request.

Chairperson Luke Moffitt closed the public comments.

The Commissioners suggested limiting the length of the Conditional Use Permit to two years. Based on advice from Regional Planning it is good practice to not grant perpetual Conditional Use Permits. The Commissioners agreed to change the way this is practiced.

Commissioner Richard Crow motioned to approve the Conditional Use Permit for two years, with a review in 2024 or if there are any issues/complaints.

Commissioner Keith Ramsey seconded the motion.

**Votes:**

Commissioner Diane Stafford - Yes

Commissioner Keith Ramsey - Yes

Commissioner Ray Webb - Yes

Commissioner Richard Crow - Yes

**Motion passed unanimously.**

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**7. Adjourn**

Commissioner Diane Stafford motioned to adjourn.

Commissioner Ray Webb seconded the motion.

**Motion passed unanimously.**

**8. After meeting discussion to follow**

Respectfully Submitted by:



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Jessica Grady  
Planning Commission  
Secretary

Approved by:



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Luke Moffitt  
Planning Commission  
Chairperson