

Minutes of the Little Flock City Council Meeting

Monday August 16, 2021

Date and Time: 08/16/2021 at 6:00 pm

Participants: Jeff Van Sickler, Doug Carmical, Chris Cantwell, Robert Phillips, Jim Milholen, Debb Formanek, Wes Waddell, Maureen Brandolini

Optional: Joey McGeehee, Christopher Craig, Zach Stevens, Wes Usrey

Discussion:

Call Meeting to order at 6:00 pm

1. **Meeting called to order at 6:00 pm by Mayor Jeff Van Sickler**
2. **Invocation**, Council Member Rob Phillips
3. **Pledge of Allegiance**
4. **Roll Call:**

Council Member Chris Cantwell - Present
Council Member Doug Carmical – Present
Council Member Debb Formanek – Present
Council Member Jim Milholen – Absent
Council Member Robert Phillips – Present
Council Member Wes Waddell – Present

*Arrived at 6:25 pm

5. **Public Comments**
None
6. **Action on Minutes**
Council Member Doug Carmical made a motion to approve July, 2021, Minutes.
Council Member Debb Formanek seconded the motion.
Motion passed unanimously
7. **Treasurer's Report as of July 31, 2021.**
General Fund – \$2,108,766.52
Street Fund - \$ 511,888.62
Council Member Doug Carmical made a motion to approve Treasurer's Report
Council Member Debb Formanek seconded the motion
Motion passed unanimously

8. Unfinished Business

- Bridge # 207413 on Little Flock Drive. Structural Engineer for Burns and McDonnell reviewed and inspected the bridge and determined that no action regarding repair is required at this time. He suggested that the crack in the wingwall be monitored by taking pictures using a tape measure at least once per year and definitely after any significant water event. This information has been conveyed to Street Superintendent Wes Usrey so it can be monitored as advised.

9. New Business

- **Ordinance 2021-003 – Rezone of Parcel 23-00306-002 – Marvin Carpio**
Mr. Will Kallstrom stood and spoke on behalf of Mr. Carpio. This parcel is currently zoned A1 and is less than the 3 Acre minimum required for building. This request is to rezone this to R1 which will allow the owner to build on this property. Once it is rezoned, the owner will return to the Planning Commission to request a lot split in order to have two pieces to build on. Council Members discussed the specifics of this property as being one that was non-conforming due to the last changes in our zoning requirements. The 3-acre requirement was not in place at the time the owner purchased the property. Due to the location of the property rezoning to R1 is a good fit with surrounding properties.

Motion to Read Ordinance by Council Member Debb Formanek.
Seconded by Council Member Doug Carmical.

Attorney Joey McGeehee read Ordinance 2021-003.

Motion to Approve Ordinance by Council Member Rob Phillips.
Seconded by Council Member Debb Formanek

Roll Call Vote:

Chris Cantwell	Yes	Doug Carmical	Yes
Debb Formanek	Yes	Jim Milholen	Absent
Rob Phillips	Yes	Wes Waddell	Yes

Motion Passed Unanimously

Motion to Waive Three Readings and Adopt Emergency Clause

Motion to Waive Readings and Adopt Emergency Clause by Council Member Rob Phillips.
Seconded by Council Member Debb Formanek

Roll Call Vote:

Chris Cantwell	Yes	Doug Carmical	Yes
Debb Formanek	Yes	Jim Milholen	Absent
Rob Phillips	Yes	Wes Waddell	Yes

Motion Passed Unanimously

- **Resolution 2021-009 Authorize Compensation to Treasurer for Mayor Duties.**

Motion to Approve by Council Member Doug Carmical.
Seconded by Council Member Chris Cantwell

Roll Call Vote:

Chris Cantwell	Yes	Doug Carmical	Yes
Debb Formanek	Yes	Jim Milholen	Absent
Rob Phillips	Yes	Wes Waddell	Yes

Motion Passed Unanimously

- **Resolution 2021-010 Authorize Signatories for Arvest Bank Accounts**

Motion to Approve by Council Member Chris Cantwell
Seconded by Council Member Doug Carmical.

Roll Call Vote:

Chris Cantwell	Yes	Doug Carmical	Yes
Debb Formanek	Yes	Jim Milholen	Absent
Rob Phillips	Yes	Wes Waddell	Yes

Motion Passed Unanimously

- The city was exceeding our capacity to store records. In doing a review of our long term storage unit it was discovered that many items/boxes from the 1980's had inadvertently been passed by during previous shredding events. These boxes (and some were either half full or only contained 3 to 4 items) were audited and either consolidated or put aside for shredding. Permission to shred had been obtained in the past, so although this is not actually new business, permission to shred was obtained from the Council by an oral vote.

10. Announcements

- Notice of Non-Compliance from DEQ to Villages of Cross Creek. Mayor Van Sickler explained that the above notification was informational only and the city is not responsible for any compliance issues Village of Cross Creek may face. There was some discussion on

the STEP system and what the non-compliance issues were. The Mayor stated that this was for awareness of the Council in the event it became a news issue or if any questions were posed by the citizens of Little Flock.

- Council Member Phillips asked what the city was doing regarding the passing of our City Attorney's wife, Kathey Rhoads. It was agreed the city should send flowers, gift cards for meals, or an equivalent gesture of sympathy for Mr. Rhoads in the loss of his wife. Once further information is obtained the Council will be consulted regarding an acceptable gesture.
- Arkansas Rescue Plan Act Funds (ARPA) were discussed. The Mayor spoke of meeting with Mayor Jackie Crabtree and one topic was the use of these funds. The advice Mayor Crabtree gave was to not spend these funds until more clarification was received regarding how these funds may be spent, without accidentally violating any conditions or restrictions. Council Member Phillips stated that the school was using the funds to replace their HVAC systems and tying back to COVID by stating that it made for cleaner air circulation through the schools. He also stated that he was under the impression that the funds needed to be spent within a specific time frame. This particular condition had not been heard before and further research will be done to verify if this is correct. None of the information regarding these funds has included language stating the funds must be spent within a specific time frame. Phone calls and research will be done and reported back to the Council.

11. Pay Bills Over \$10,000.00

Bruckner's Truck and Equipment – Repair of Fire Truck. \$16,534.87. Insurance Proceeds received in the amount of \$15,535.97, net cost to the city of \$998.90.

Motion to approved made by Council Member Rob Phillips

Seconded by Debb Formanek

Motion passes unanimously

12. Comments :

- Wes Usrey, Street Superintendent, stood and spoke of concerns about a neighbor to the side of the street department doing dirt work that will likely cause flooding of the buildings and area that houses street department equipment and supplies. He stated that it appeared that a drainage ditch was being dug. Attorney Joey McGeehee was asked what recourse the city may have to stop the digging and several options were discussed. It was decided that the city engineer (Earth Plan Designs) would be contacted to take a look at the work being done. Mayor Van Sickler will speak with the individual and request that he stop the dirt work until our engineer can evaluate the situation and formulate a plan. Once that is done a letter from one of the following can be sent to the individual regarding a plan of action. The letter can come from the Mayor, the city engineer, or the attorney to address the situation.

- Wes Usrey also spoke of approximately 20 large trees that will need to be removed along Little Flock Drive. They have either been damaged or are creating a hazardous situation due to our most recent storm. Wes stated that he would get at least 3 bids for their removal.
- Council Member Debb Formanek stated that there is a particular property that has become quite overgrown on Little Flock Drive. Wes Usrey stated that it gets overgrown like that every year. Someone suggested that Mayor Van Sickler may want to go visit the property owner.
- Jim Milholen arrived at 6:25 pm. He stated that he was unaware the meeting time was now at 6:00 pm rather than 6:30. There was some discussion regarding whether or not Council Member Milholen was receiving his email, or if any emails had actually been sent. There was also concern that if Council Member Milholen returns to working that he may be unable to get to the meetings on time. Council Member Formanek stated that if Council Member Milholen does return to work, that the subject of City Council meeting start time will be revisited.

13. Adjourn

Council Member Debb Formanek made a motion to adjourn.

Council Member Wes Waddell seconded the motion.

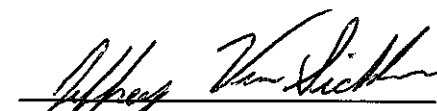
Motion passed unanimously

Respectfully submitted by:

Approved by:



Maureen J. Brandolini
Recorder/Treasurer



Jeff Van Sickler
Mayor