

# Minutes of May 2015 City Council Meeting - 05/26/15

**Date and time:** 05/26/15 06:00 pm to: 05/26/15 07:00 pm

**Present:** Meeting Secretary, Alderman Phillips, Alderman Milholen, Alderman Stout, Alderman Cantwell, Alderman Christian, Superintendent Usrey, Police Chief Martinez, Mayor Blue, Deputy Chief Epting, Attorney Rhoads

**Absent:** Alderman Carmical

**Location:** Little Flock City Hall 1500 Little Flock Dr. Little Flock, AR 72756-7029

## Discussion

### 1. Call Meeting to Order @ 6:00 P.M.

Mayor Blue called meeting to order

### 2. Invocation

*by Alderman Cantwell*

### 3. Pledge of Allegiance

### 4. Roll Call

Recorder Usrey took roll.

See sign-in list for others in attendance

### 5. Public Comments

Mayor Blue opened public comments.

Kim Whitehorn from Rustic Drive had comments about how many dogs a resident is allowed.

Mayor Blue closed public comments.

### 6. Action on Minutes

**Decision** Motion to approve Minutes from April 20, 2015 City Council Meeting was made by Alderman Cantwell.

Seconded by Alderman Christian.

Vote taken:

Passed Unanimously.

## **7. Unfinished Business**

### **7-1. Ordinance 2015-001 Island Annexation 3rd Reading**

**Decision** A motion to bring Ordinance 2015-001 to the table and to be read by title only was made by Alderman Phillips. Seconded by Alderman Cantwell.

Vote Taken:

Passed Unanimously

Attorney George Rhoads read Ordinance 2015-001

Alderman Phillips made a motion to adopt Ordinance 2015-005 on third reading.

Seconded by Alderman Stout

Vote Taken:

Passed Unanimously

### **7-2. Resolution 2015-005 NWA Regional Bike and Pedestrian Trails**

**Decision** Mayor Blue and Council discussed the Resolution.

Attorney George Rhoads read Resolution 2015-005.

A motion was made by Alderman Christian to adopt Resolution 2015-005.

Alderman Phillips seconded the motion.

Vote Taken:

Alderman Milholen - Pass

Alderman Phillips - Yes

Alderman Christian - Yes

Alderman Stout - Yes

Alderman Cantwell - No

Mayor Blue - Yes

Motion Passed by Majority

## **8. New Business**

### **8-1. Court Clerk Salary**

**Decision** Alderman Stout made a motion to move item 8-1 to after 11.

Motion was seconded by Alderman Christian.

Motion passed unanimously.

Alderman Stout made a motion for the Council to go into executive session to discuss Court Clerk salary.

Motion was seconded by Alderman Christian

Motion passed unanimously

Mayor Blue reopened the meeting.

Alderman Stout made a motion to set the Court Clerk salary on a annual basis of \$25,000 effective April 17,2015 it will be a set salary not eligible for overtime.

Motion was seconded by Alderman Christian.

Vote Taken:

Alderman Milholen - No

Alderman Phillips - Yes

Alderman Cantwell - Yes

Alderman Christian - Yes

Alderman Stout - Yes

Motion Passed by Majority

## **9. Departmental Business**

### **9-1. General**

Discuss City Hall A.C.

**Task** Mayor stated he is getting bids on A.C.

### **9-2. Street Department**

Wes Usrey discussed Beet pulp for the roads this winter.

Council and Mayor Blue discussed Road projects.

Alderman Stout asked to get updates every month on the street projects.

### **9-3. Police Department**

Chief Martinez updated the Council on Click or Ticket Campaign

Chief Martinez addressed the public comment by stated they found 8 dogs and 5 were puppies.

**9-4. Fire Department**

**10. Announcements**

**10-1. City Wide Garage Sale**

June 12th and 13th

Fire Department will be having a Pancake Breakfast June 13th at 7:00 am

**10-2. City Clean-Up**

June 19th and 20th

**11. Pay Bills-Over \$10,000**

**12. Adjourn**

**Next Meeting**

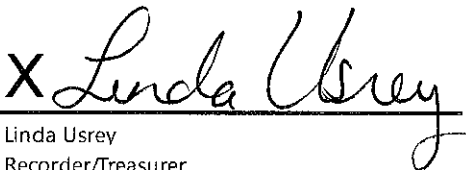
**Meeting title:** June 2015 city council meeting

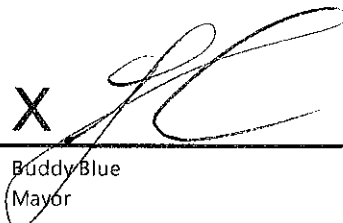
**Date and time:** 06/15/15 06:00 pm to: 06/15/15 07:00 pm

**Location:** Little Flock City Hall 1500 Little Flock Dr. Little Flock, AR 72756-7029

Respectfully Submitted:

Approved By:

X   
Linda Usrey  
Recorder/Treasurer

X   
Buddy Blue  
Mayor

# Agenda for May 2015 City Council Meeting - 05/26/15

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Date and time: 05/26/15 06:00 pm to: 05/26/15 07:00 pm  
Organizer: Meeting Secretary  
Participants: Alderman Carmical, Alderman Phillips, Alderman Milholen, Alderman Stout, Alderman Cantwell, Attorney Rhoads, Alderman Christian, Mayor Blue  
Optional: Superintendent Usrey, Police Chief Martinez, Fire Chief Dunavan  
Location: Little Flock City Hall 1500 Little Flock Dr. Little Flock, AR 72756-7029  
Access meeting at: <http://app.meetingking.com/meetings/120977>

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## Topics

1. Call Meeting to Order @ 6:00 P.M.
2. Invocation by Alderman Cantwell
3. Pledge of Allegiance
4. Roll Call
5. Public Comments
6. Action on Minutes

*Decision Motion to approve Minutes from April 20, 2015 City Council Meeting.*

## 7. Unfinished Business

7-1. Ordinance 2015-001 Island Annexation 3rd Reading

7-2. Resolution 2015-005 NWA Regional Bike and Pedestrian Trails

## 8. New Business

8-1. Court Clerk Salary

## 9. Departmental Business

### 9-1. General

Discuss City Hall A.C.

### 9-2. Street Department

### 9-3. Police Department

Click it or Ticket Campaign

### 9-4. Fire Department

## 10. Announcements

### 10-1. City Wide Garage Sale

June 12th and 13th

### 10-2. City Clean-Up

June 19th and 20th

## 11. Pay Bills-Over \$10,000

## 12. Adjourn

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### Next Meeting

Meeting title: June 2015 city council meeting  
Date and time: 06/15/15 06:00 pm to: 06/15/15 07:00 pm  
Location: Little Flock City Hall 1500 Little Flock Dr. Little Flock, AR 72756-7029

Welcome to the Little Flock City Council Meeting

Please Sign in below - "Please Print"

Name

Address

Phone Number

Kim Wulphorn

Karen Colorado

**ORDINANCE 2015-001**

**AN ORDINANCE ANNEXING CERTAIN LANDS THAT ARE COMPLETELY SURROUNDED BY THE INCORPORATED LIMITS OF THE CITIES OF LITTLE FLOCK AND BENTONVILLE; AND FOR OTHER PURPOSES**

WHEREAS, A.C.A. 14-40-501 – 14-40-504 provides that unincorporated islands of land that have been completely surrounded by the incorporated limits of two (2) or more municipalities may be annexed by the municipality with the greater distance of city limits adjoining the unincorporated area's perimeter; and

WHEREAS, the City of Little Flock, having the greater distance of city limits adjoining a certain unincorporated island of land more completely described below, and bordered by the corporate limits of Little Flock and Bentonville, desires to annex said lands; and

WHEREAS, the area to be annexed complies with the standards for lands qualifying for annexation which are set forth in A.C.A. 14-40-302—in particular subsections (a)(3) and (a)(4) thereof; and

WHEREAS, on January 23, 2015, a legal notice was published setting out the legal description of the territory proposed to be annexed, and all property owners within the area were notified by certified mail of their right to appear at a public hearing on this matter; and

WHEREAS, a public hearing was held on February 23, 2015, regarding this proposed annexation, and all views expressed have been taken into consideration.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LITTLE FLOCK, ARKANSAS:

SECTION 1. That the following described unincorporated area which is completely surrounded by the city limits of Little Flock and Bentonville, is hereby annexed to the City of Little Flock:

A part of the NE ¼ of the NE ¼ of Section 34, Township 20 North, Range 30 West of the fifth principal meridian, Benton County, Arkansas, and being described as follows: Commencing at the NE corner of Section 34, said point being a found iron pipe; thence S00°04'42"W 800.00 feet and S89°42'07"W 431.88 feet to the true point of beginning, said point being in the roadway of Little Flock Drive, thence leaving the roadway of Little Flock Drive, N02°29'20"E 371.67 feet to a set iron pin; thence N88°01'34"W 465.84 feet to a set iron pin; thence S00°04'42"W 389.71 feet to a set iron pin; thence N89°42'07"E 449.97 feet to the true point of beginning and being subject to the right-of-way of Little Flock Drive along that part of the south side and to all other easements or right-of-ways of record or fact, said property also known as 2431 Little Flock Drive, Little Flock, Arkansas.



SECTION 2. That the above described territory shall be annexed to and made a part of Ward # 1 of the City of Little Flock, and the same shall henceforth be a part of said ward as fully as existing parts of said ward.

SECTION 3. That police protection, fire protection, code enforcement, and street maintenance shall immediately be extended to such area.

PASSED AND APPROVED THIS 26<sup>th</sup> DAY OF MAY, 2015.

Attest

CITY OF LITTLE FLOCK, ARKANSAS

\_\_\_\_\_  
LINDA USREY, Recorder/Treasurer

By \_\_\_\_\_  
BUDDY BLUE, Mayor

COPY

Resolution 2015-005

**A RESOLUTION ENDORSING THE NORTHWEST ARKANSAS REGIONAL BICYCLE AND PEDESTRIAN MASTER PLAN AND ADOPTING THE INDIVIDUAL COMMUNITY BICYCLE AND PEDESTRIAN MASTER PLAN ENCOMPASSED BY THE CITY'S PLANNING AREA FOR THE CITY OF LITTLE FLOCK.**

**WHEREAS**, the Northwest Arkansas Regional Planning Commission along with its member communities completed a comprehensive regional planning process involving extensive public involvement and community participation, including the development of 25 Individual Community Action Plans for communities with a population of over 1,000; and

**WHEREAS**, the vision for the bicycle and pedestrian trail and roadway system will comfortably, safely, and efficiently accommodate bicycle and pedestrian transportation. The linking of local and regional attractions will make the area a world-class bicycle and pedestrian destination. Walking and bicycling will become a common, enjoyable, and viable transportation and recreation choice that promotes active living and a high quality of life in Northwest Arkansas; and

**WHEREAS**, The plan is built upon a balanced approach to Engineering, Education, Encouragement, Enforcement, and Evaluation which provides a regional framework for policies, projects and programs that can be implemented at the local level; and

**WHEREAS**, Every community in the region is unique and will develop in its own way – but will do so with a common vision of becoming more walkable, bikeable and livable places for residents, visitors, and businesses in NWA.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LITTLE FLOCK, ARKANSAS:**

Section 1: That the City Council of the City of Little Flock, Arkansas hereby endorses the NWA Regional Bicycle and Pedestrian Master Plan.

Section 2: That the City Council of the City of Little Flock hereby adopts the Individual Community Bicycle and Pedestrian Master Plan encompassed by the city's planning area as shown as Exhibit "A", attached hereto and made a part hereof.

Section 3: That the city will work towards implementing a balanced approach to Engineering, Education, Encouragement, Enforcement, and Evaluation based on the regional framework for policies, projects and programs that can be implemented at the local level and as described in the plan.

PASSED and APPROVED this 26<sup>th</sup> day of May, 2015

APPROVED

ATTEST:

By \_\_\_\_\_

By: \_\_\_\_\_

Buddy Blue, Mayor

Linda Usrey, Recorder/Treasurer

## Court Clerk

### Job Description and Qualifications

Ensures the maintenance and retention of court records for civil and small claims for the Municipal Court; requires completion of high school or a vocational technical school, and two (2) years of experience in office administration or in a legal environment, and one (1) year of experience in microcomputer use.

City	Population	# of Authorized Employees	Part-Time Salary	Part-Time Hours /Week	Average Annual Salary	Salary Range		
						Minimum	Midpoint	Maximum
Centerton	9,501	1			\$37,024	\$29,619	\$37,024	\$44,429
Greenwood	8,952							
Wynne	8,367	1			\$29,910	\$23,928	\$29,910	\$35,892
Newport	7,879	1			\$34,975	\$27,980	\$34,975	\$41,970
Osceola	7,500	3			\$29,361	\$23,489	\$29,361	\$35,233
Heber Springs	7,165							
Morrilton	6,767							
De Queen	6,594				\$32,807	\$26,246	\$32,807	\$39,368
Farmington	5,814	0.5			\$32,000	\$25,600	\$32,000	\$38,400
Mena	5,737	1	\$10,409	15				
White Hall	5,526	1			\$33,920	\$27,136	\$33,920	\$40,704
Berryville	5,356				\$33,850	\$27,080	\$33,850	\$40,620
Dardanelle	4,745							
Dumas	4,706	1			\$26,562	\$21,249	\$26,562	\$31,874
Greenbrier	4,706	1			\$37,483	\$29,987	\$37,483	\$44,980
Sheridan	4,603		\$8,430					
Lonoke	4,245	1			\$34,191	\$27,353	\$34,191	\$41,029
McGehee	4,219				\$21,422	\$17,184	\$21,422	\$26,706
Ward	4,067	1			\$27,185	\$21,748	\$27,185	\$32,622
Prairie Grove	4,011				\$34,675	\$27,740	\$34,675	\$41,609
Haskell	3,990	1			\$32,640	\$26,112	\$32,640	\$39,168
Piggott	3,849							
Vilonia	3,815	1			\$38,022	\$30,418	\$38,022	\$45,627
Waldron	3,613	3	\$7,989	20				
Corning	3,377							
DeWitt	3,292	1	\$15,000 (county matches)					
Brinkley	3,188	1			\$21,600	\$17,280	\$21,600	\$25,920
Alexander	2,901	1			\$20,800	\$16,640	\$20,800	\$24,960
England	2,825	1			\$31,720	\$25,376	\$31,720	\$38,064
Mountain View	2,746							
Little Flock	2,580	1			\$48,000	\$38,400	\$48,000	\$57,600
Charleston	2,522	1	\$14,040					
<b>AVERAGES</b>		<b>1.14</b>	<b>\$11,174</b>	<b>17.50</b>	<b>\$31,907</b>	<b>\$25,526</b>	<b>\$31,907</b>	<b>\$38,289</b>



Benton County Solid Waste District  
5702 Brookside Road  
Bentonville AR 72712  
(479) 795-0751

## 2015 CITY/COUNTY CLEANUP ASSISTANCE

During the 2015 calendar year, the District will be happy to support up to two cleanups per municipality based on availability of District equipment and staff. Cleanups will be scheduled on a "first come, first served" basis so please contact us as soon as your cleanup dates are set.

Collection of material, in most cases, must be restricted to ONLY household items due to Federal and State Laws regarding commercially generated waste.

### ***District Services available are as follows:***

#### **ELECTRONICS**

ESCO Recycling may be willing to come to your event and collect electronic waste at no charge. You may contact them at (479) 899-6443 for information.

Another option would be for the District to provide an enclosed cargo trailer for the collection of electronics from households at your event. Your staff will be required to stack the items inside the trailer in order to maximize the load. As the trailer nears fill capacity, you will need to contact the District staff to schedule an exchange for an empty trailer. Please remember that District staff will not be able to accommodate changing out collection equipment during non-business hours.

#### **TIRES**

The Benton County District partnered with West River Tire District to operate our tire program in July 2011.

West River Tire District has agreed to attempt to support municipal cleanup events in Benton County when the events are scheduled well in advance. Based on the total projected amount of tires, they may be able to provide one (1) collection trailer, including pickup and delivery of the trailer, for your cleanup.

#### **West River Tire District Guidelines for Tire Cleanups**

- **Cleanup tires may be taken from the public only. No dealers or businesses.**
- **Tires should not contain dirt and/or rocks, debris, etc.**
- **No tires on rims.**
- **No oversized tires will be accepted (Agri or industrial tires)**
- **A limit of 10 passenger tires per person during a cleanup**
- **A limit of 5 semi tires per person during a cleanup**
- **If someone has an excessive amount of tires to cleanup, they should contact West River District office at 479-754-7475 to discuss cleanup options.**

The municipality will be required to monitor the collection of the tires to ensure that tires meet the above requirements. **The municipality must obtain a signature from each resident that drops off allowable tires** using a document provided by the District. This is mandatory documentation which is required by ADEQ Waste Tire Program.

*June 19 + 20*



**Benton County Solid Waste District**  
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## **HOUSEHOLD HAZARDOUS WASTE**

The District may be able to coordinate HHW collection at your event. **However, the HHW service is not free.**

The program requires citizens or the sponsoring municipal agency to participate in the cost of disposal and recycling of this material.

The municipality can choose one of the following options:

1. Strictly adhere to our volume and materials limits (see Appendix A) and collect \$5.00 per vehicle which is submitted to the District at the time the material is picked up.
2. Strictly adhere to our volume and materials limits (see Appendix A) and obtain a signature from each driver on a participant form to document the number of vehicles that used the service. The District will bill the municipality for \$5.00 per vehicle.
3. If a municipality does not wish to limit the volume of acceptable materials which a citizens may dispose of, the entity will be responsible for the entire amount of actual disposal costs incurred for the material collected.

HHW collection events MUST be scheduled well in advance. Based on availability of equipment and staff, the District will facilitate your collection event as follows:

- District trains the municipality staff on proper collection of the HHW including waste screening, handling and safety
- District provides appropriate collection containers based upon expected number of citizens participating in the cleanup
- Municipality staff conducts the collection event following all training guidance, collects fees and strictly monitors incoming HHW materials to assure material and volume restrictions are met. Municipality staff places incoming material into labeled collection containers.
- Pour-up or consolidation of materials is prohibited. Materials must be left in their original containers. Please inform your citizens that they need to bring material in containers that they do not need back.
- District picks up collected material and takes receipt of any user fees collected by the municipality. Material is transported back to the District facility for processing. The Municipality will be billed for the volume of processed material if you choose not to restrict the volume and/or do not collect the \$5.00 fee per vehicle.

## **OTHER MATERIALS TO CONSIDER**

Although the District cannot provide collection of the following items, these are ideas to decrease your municipality's expenses.

### **SCRAP METAL**

We suggest contacting one of the area metal recycling companies to request placement of a container for collection of appliances or other scrap metal. A 30-yard open top roll off container will work best when loading equipment is not available as the container gate can be opened and material can be placed inside through the ground-level opening.



**Benton County Solid Waste District**

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You should request a signed agreement from the metal recycler indicating what price your municipality will be paid for the metal collected (normally stated as a percentage of the current market value – 80% is common).

Some recyclers to consider are Tennebaum Metal (479) 621-8800, USA Metal (479) 751-3000 and Rogers Iron & Metal (479) 636-2666.

### **REFRIGERATED APPLIANCES**

In addition to scrap metal, you may want to collect appliances which still contain refrigerant.

**Ask your metal recycler if they will accept appliances which still contain refrigerant.**

**Make arrangements in advance for them to recover the refrigerant from these appliances.**

You may need a separate roll off container for these items depending on your recycler's rules.

Ask how much you will be paid for this material as well. You may be paid at a lower rate or receive no money for white goods containing refrigerant.

### **FURNITURE AND HOUSEHOLD ITEMS**

Often items delivered to a cleanup are still in good, usable condition. Consider inviting a local thrift store to participate in your event in order to reduce usable items sent to the landfill. A thrift store may be interested in having their staff at the cleanup event to inspect incoming items for possible reuse and should have the ability to transport those items back to their store location.

### **CARDBOARD**

Typically, a large volume of clean, recyclable cardboard is delivered to cleanup events. Consider collecting and flattening the cardboard and delivering it to a local drop off location or recycling center. Please contact the District for information on the closest location.

**Remember: Material that is kept out of the trash dumpsters  
may reduce your disposal costs!**